

**State of Oregon  
Department of Public Safety Standards and Training**

**Driver  
Task Book**

<b>Task Book Assigned To:</b>	
<b>Name</b>	<b>DPSST Fire Service #</b>
<b>Department Name</b>	<b>Date Initiated</b>
<b>Signature of Department Head or Training Officer</b>	<b>Date Completed</b>

Portions of this evaluation instrument are reprinted with permission from NFPA 1002 – 1998 edition, “Standard on Fire Apparatus, Driver/Operator Professional Qualifications”, Copyright 1998. National Fire Protection Association, Quincy, MA 02269. This reprinted material is not the complete and official position of the NFPA on the referenced subject, which is represented only by the standard in its entirety.

Oregon Department of Public Safety Standards and Training  
4190 Aumsville Hwy. SE  
Salem, OR 97317  
(503) 378-2100

Additional copies of this document may be downloaded from the DPSST web site:

<http://www.oregon.gov/DPSST>

Task Book Qualification Record Books (Task Book) have been developed for various certification levels within the Oregon Department of Public Safety Standards and Training (DPSST) system. Each Task Book lists the job performance requirements (JPRs) for the specific certification level in a format that allows a candidate to be trained and evaluated during three (3) sequential sessions. Successful performance of all tasks, as observed and recorded by a qualified and approved evaluator will result in the candidate's eligibility for DPSST certification.

To become certified at a specific level, the applicant must successfully complete the job performance requirements in sequence. Before a job performance evaluation can be taken, all requisite knowledge and skills must be satisfied. In addition, all relative task book evaluations must be checked off by the evaluator. When all prescribed requirements have been met, an application for Certification will be forwarded to DPSST. All certificates are mailed to the Training Officer at his/her department.

Note to departments: These JPRs serve as general guidelines. As such they are not intended to replace specific sequences of apparatus or equipment operation that may be outlined by manufacturer specifications. At all times, standard operating procedures of the department in which the evaluation is being conducted will govern. Departments should have available for evaluators a copy of manufacturer specifications and the department's standard operational guidelines.

The JPRs covered in this Task Book meet or exceed all NFPA published standards for this certification level at the time of this publication. Mention of NFPA and its standards do not, and are not intended as adoption of—or reference to—NFPA standards. For more information on the complete job performance requirements and data, see the individual DPSST Test Book for that certification level.

## HOW TO EVALUATE PERFORMANCE:

Each JPR has three corresponding boxes to the right in which to confirm a candidate's success in a sequence. The evaluator shall indicate successful passing by the candidate of each JPR by initialing and dating (see example). There is no time restriction or constriction between the three evaluations, as long as they are consecutive.

2-2.1 Perform the routine tests, inspections, and servicing functions specified in the following list, given a fire department aerial apparatus, so that the operational readiness of the apparatus is verified.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

# TASK BOOK QUALIFICATION RECORD

FOR THE CERTIFICATION LEVEL OF

## 2.0 - DRIVER

Prior to becoming certified in this position, the fire apparatus driver/operator shall successfully complete the following Job Performance Requirements (JPR) three times. The evaluator shall initial and date the appropriate boxes to indicate successful completion of each. For each JPR there are requisite knowledge and skill requirements. The evaluator of the first sequence shall initial and date in the box provided to indicate the meeting of those requirements before the driver/operator may proceed.

2-2.1 Perform the routine tests, inspections, and servicing functions specified in the following list, given a fire department apparatus, so that the operational readiness of the apparatus is verified.

- Batteries
- Belts
- braking system
- coolant system
- electrical system
- fuel
- hydraulic fluids
- lubrication
- oil
- steering system
- tires
- tools, appliances, and equipment

**Requisite Knowledge.** Manufacturer specifications and requirements, department policies and procedures.

**Requisite Skills.** The ability to use hand tools, recognize system problems, and correct any deficiency noted according to department policies and procedures.

2-2.2 Document the routine tests, inspections, and servicing functions, given maintenance and inspection forms, so that all items are checked for proper operation and deficiencies are reported.

**Requisite Knowledge:** Departmental requirements for documenting maintenance performed, understanding the importance of accurate record keeping.

**Requisite Skills:** The ability to use tools and equipment and complete all related departmental forms.

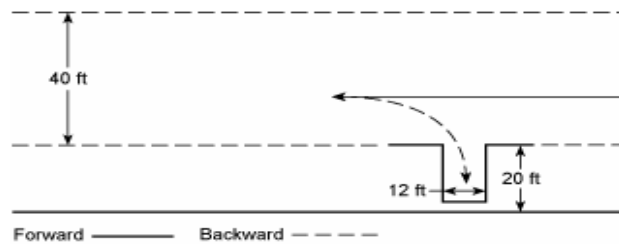
2-3.1 Operate a fire department vehicle, given a vehicle and a predetermined route on a public way that incorporates the maneuvers and features specified in the following list that the driver/operator is expected to encounter during normal operations, so that the vehicle is safely operated in compliance with all applicable state and local laws, departmental rules and regulations, and the requirements of NFPA 1500, Standard on Fire Department Occupational Safety and Health Program, Section 4-2. Note: If your department does not have any of the following in its response area it is not mandatory that the job be done, however it should be at least simulated (e.g. chalk drawing of railroad tracks on pavement).

- Four left and four right turns
- A straight section of urban business street or a two-lane rural road at least 1 mile in length
- One through-intersection and two intersections where a stop has to be made
- One railroad crossing
- One curve, either left or right
- A section of limited-access highway that includes a conventional ramp entrance and exit and a section of road long enough to allow two lane changes
- A downgrade steep enough and long enough to require down-shifting and braking
- An upgrade steep enough and long enough to require gear changing to maintain speed
- One underpass or a low clearance or bridge

**Requisite Knowledge:** The effects on vehicle control of liquid surge, braking reaction time, load factors, general steering reactions, speed, and centrifugal force; applicable laws and regulations; principles of skid avoidance, night driving, shifting, and gear patterns; negotiating intersections, railroad crossings, and bridges; weight and height limitations for both roads and bridges; identification and operation of automotive gauges; and proper operation limits.

**Requisite Skills:** The ability to operate passenger restraint devices, maintain safe following distances, maintain control of the vehicle while accelerating, decelerating, and turning, maintain reasonable speed for road, weather, and traffic conditions, operate safely during non-emergency conditions, operate under adverse environmental or driving surface conditions, and use automotive gauges and controls.

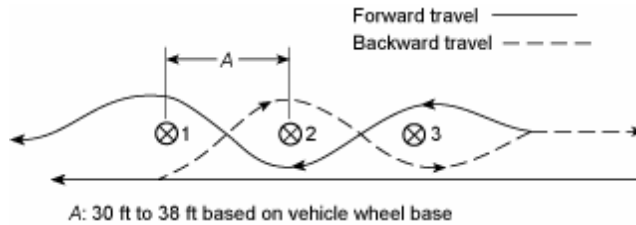
2-3.2 Back a vehicle from a roadway into restricted spaces on both the right and left sides of the vehicle, given a fire department vehicle, a spotter, and restricted spaces 12 ft in width, requiring 90-degree right-hand and left-hand turns from the roadway, so that the vehicle is parked within the restricted areas without having to stop and pull forward and without striking obstructions. NOTE: For ARFF apparatus, this course may need to be modified.



**Requisite Knowledge:** Vehicle dimensions, turning characteristics, spotter signaling, and principles of safe vehicle operation.

**Requisite Skills:** The ability to use mirrors, judge vehicle clearance, and operate the vehicle safely.

2-3.3 Maneuver a vehicle around obstructions on a roadway while moving forward and in reverse, given a fire department vehicle, a spotter for backing, and a roadway with obstructions, so that the vehicle is maneuvered through the obstructions without stopping to change the direction of travel and without striking the obstructions. NOTE: For ARFF apparatus, this course may need to be modified.



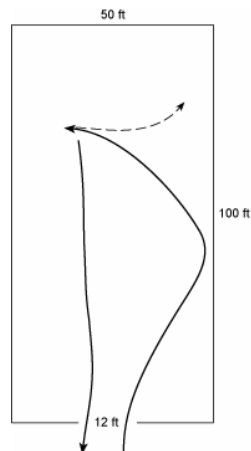
**Requisite Knowledge:** Vehicle dimensions, turning characteristics, the effects of liquid surge, spotter signaling, and principles of safe vehicle operation.



**Requisite Skills:** The ability to use mirrors, judge vehicle clearance, and operate the vehicle safely.



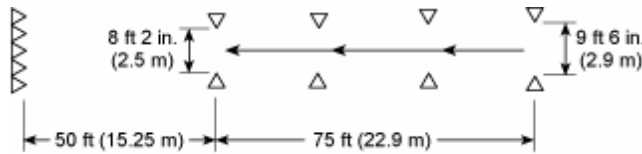
2-3.4 Turn a fire department vehicle 180 degrees within a confined space, given a fire department vehicle, a spotter for backing, and an area in which the vehicle cannot perform a U-turn without stopping and backing up, so that the vehicle is turned 180 degrees without striking obstructions within the given space. NOTE: For ARFF apparatus, this course may need to be modified.



**Requisite Knowledge:** Vehicle dimensions, turning characteristics, the effects of liquid surge, spotter signaling, and principles of safe vehicle operation.

**Requisite Skills:** The ability to use mirrors, judge vehicle clearance, and operate the vehicle safely.

2-3.5 Maneuver a fire department vehicle in areas with restricted horizontal and vertical clearances, given a fire department vehicle and a course that requires the operator to move through areas of restricted horizontal and vertical clearances, so that the operator accurately judges the ability of the vehicle to pass through the openings and so that no obstructions are struck. NOTE: For ARFF apparatus, this course may need to be modified.



**Requisite Knowledge:** Vehicle dimensions, turning characteristics, the effects of liquid surge, spotter signaling, and principles of safe vehicle operation.

**Requisite Skills:** The ability to use mirrors, judge vehicle clearance, and operate the vehicle safely.

2-3.6 Operate a vehicle using defensive driving techniques under emergency conditions, given a fire department vehicle and emergency conditions, so that control of the vehicle is maintained.

**Requisite Knowledge:** The effects on vehicle control of liquid surge, braking reaction time, load factors, general steering reactions, speed, and centrifugal force; applicable laws and regulations; principles of skid avoidance, night driving, shifting, and gear patterns; negotiating intersections, railroad crossings, and bridges; weight and height limitations for both roads and bridges; identification and operation of automotive gauges; and proper operation limits.

**Requisite Skills:** The ability to operate passenger restraint devices, maintain safe following distances, maintain control of the vehicle while accelerating, decelerating, and turning, maintain reasonable speed for road, weather, and traffic conditions, operate safely during non-emergency conditions, operate under adverse environmental or driving surface conditions, and use automotive gauges and controls.

2-3.7 Operate all fixed systems and equipment on the vehicle not specifically addressed elsewhere in this standard, given systems and equipment, manufacturer's specifications and instructions, and departmental policies and procedures for the systems and equipment, so that each system or piece of equipment is operated in accordance with the applicable instructions and policies.

**Requisite Knowledge:** Manufacturer specifications and operating procedures, policies, and procedures of the jurisdiction.

**Requisite Skills:** The ability to deploy, energize, and monitor the system or equipment and to recognize and correct system problems.