

Department

About Us

Contact Us

Online Services

Records Info / DAVE
Accounts / Motor
Carriers

Moving?

Locate an Office / Get
Info & DirectionsNews, Facts &
Statistics

Dealers & Businesses

Medical Professionals

Military Personnel

Teen Drivers

En Español

About This Web Site

SEARCH DMV >>

DMV Home

DMV Records-related FAQs (for Customers)

Overview

This page provides access to frequently asked records-related questions and answers that pertain to the general public. You may use the links provided below to go directly to any question:

- [How can I order my own record from DMV?](#)
- [How do I know what record to order?](#)
- [How can I understand DMV codes on my record?](#)
- [How can I request records containing Personal Information?](#)
- [How can I order a sanitized record from DMV headquarters?](#)
- [What records information can be ordered at a DMV office?](#)
- [How can I order records through the Internet?](#)
- [What tickets do I have on my record?](#)
- [How do I receive information if I am in an accident?](#)
- [Can anyone call up and get information on my driving record?](#)
- [If I give you a plate number can you tell me who owns the vehicle?](#)
- [What do I do if I am a victim of Identity Theft?](#)
- [How do I submit a Public Records Request to DMV?](#)
- [Who can access my Personal Information?](#)

Frequently Asked Questions

How can I order my own record from DMV?

Customers can request their own records from DMV. If you are requesting a record that contains another person's personal information as well as your personal information, (such as a vehicle title history) your personal information will be included, but the other person's will not. Remember that you must qualify for personal information, and if you do not, records are sent without personal information. Submit a written request that includes:

1. A completed Order Your Own Record Form ([Form 7266](#)), providing enough information for DMV to identify the correct record:
 - For vehicle records this includes vehicle identification number (VIN), plate number and owner information.
 - For driver records this includes name, date of birth, address, and driver license number.
2. The type of record you are requesting (refer to the list of [available DMV Records & Fees](#)) indicated on the form ([Form 7266](#)).
3. A check or money order, payable to *Oregon DMV*, for the correct fee (refer to the [list of available DMV Records & Fees](#)).

Records are mailed to you at your address shown on DMV's computer unless you indicate otherwise. If you want records faxed or mailed to an address other than your address on DMV's record, you must include enough information in your request for DMV to verify your identity, such as:

- Date of birth;
- Place of birth;
- Address of record; and
- Mother's maiden name.

Send the completed request form and fee (*requests cannot be faxed, they **must** be mailed) to:

*DMV Headquarters
Attn: Record Services
1905 Lana Ave. NE
Salem, OR, 97314*

How do I know what record to order?

When ordering your own driving record the most common requests are:

Non-Employment Driving Record* – \$1.50

Certified record includes Oregon accidents, diversion agreements, and convictions other than those in the employment driving record for the last three years. Record may contain some commercial driver license entries, some out-of-state commercial entries, miscellaneous administrative entries and multiple status entries.

Employment Driving Record* – \$2.00

Certified three-year record of Oregon employment-related convictions and accidents and commercial driver license entries. May contain some out-of-state commercial entries, multiple status entries and miscellaneous administrative entries.

Certified Court Print* – \$3.00

Includes convictions for major traffic offenses, commercial driver license entries, diversion agreements and alcohol rehabilitation entries for at least ten years; convictions for minor offenses and accidents for at least five years. Suspensions, cancellations and revocations also are included. May contain miscellaneous administrative entries, multiple status entries and some out-of-state commercial entries. Entries shown on court print may exceed time periods listed due to annual file purge scheduling.

You can view more types of available records at [Available DMV Records & Fees](#).

* A minimum \$1.50 fee will be charged if no record can be found.

How can I understand DMV codes on my record?

[Click here for information about DMV codes](#).

How can I request records containing personal information?

Records containing personal information may be ordered by eligible entities using a [Request For Information Form](#). Entities who are eligible to receive personal information must submit a request to DMV Headquarters and must qualify each time information is requested. Complete a [Request For Information Form](#) for each request, submitting any required documentation proving that you qualify for personal information and enclosing the [record fee](#).

How can I order a sanitized record from DMV headquarters?

Customers can order a sanitized record from DMV Headquarters. Sanitized records do not contain personal information unless the person making the request is requesting their own information. When you send in a written request for a sanitized record, you must indicate the following in your letter:

1. The type of record you are requesting.
2. Where to send the record.
3. Make a note in the request that you understand that the personal information contained in the record will be omitted.
4. Enclose the correct fee.

Information to Include in a Request:

You must include enough information in your request for DMV to identify the correct record:

- For vehicle records this includes VIN, plate number and owner information.
- For driver records this includes name, date of birth, address, and driver license number.

Send the completed request form and [fee](#) (*requests cannot be faxed, they **must** be mailed) to:

*DMV Headquarters
Attn: Record Services
1905 Lana Ave. NE
Salem , OR , 97314*

What records information can be ordered at a DMV office?

Record information available at DMV Field Offices is limited. The majority of requests must be ordered from DMV Headquarters. When requesting personal information at DMV Offices, customers must include [proof of identity](#) such as an Oregon-issued driver license, permit, or identification card, or two other proofs of age and/or identity including, but not limited to: Social Security Card, Birth Certificate, Voter Registration Card, etc. Please see [Oregon Administrative Rule 735-62-0020\(4\) or \(5\)](#) for the complete list of acceptable proof of identity. Field offices can order records for customers under the following conditions:

- A person can order their own record;
- A parent or guardian of a minor (not emancipated) can order the child's records;
- A person with a notarized power of attorney or [notarized permission slip](#) can order records of the person who signed the power of attorney or permission slip (businesses cannot use this method to request records);
- Anyone, including businesses, can order a record for another person as long as the record is mailed to the person on the record at their address of record.

Note: Records that you order at a DMV field office will be provided by mail. Field offices do not keep records on file. They must submit your request and fee to DMV Headquarters for processing. DMV Headquarters will then mail you the record you have requested.

How can I order records through the Internet?

DMV does not provide records through the Internet at this time. Although there are Web sites that claim to sell Oregon driving records and vehicle records, those companies are not affiliated with Oregon DMV, and in most cases may not be authorized to provide such records.

What tickets do I have on my driving record?

To obtain this information you must order your driving record and pay the fee (please see "[How can I order my own record from DMV?](#)" above).

How do I receive information if I am in an accident?

If a person is involved in an automobile accident, they may need additional information concerning the other parties involved in the accident. (Please see the [Accident Reporting section](#) for more information on accidents and reporting requirements.) In order to receive personal information from DMV, individuals must qualify under Oregon's Record Privacy Law. The following are two reasons a person could obtain information about another person after an accident:

1. Oregon Traffic Accident and Insurance Report (Individual Accident Report).
2. Personal Information Available Due to the Unsafe Operation of a Motor Vehicle.

Oregon Traffic Accident and Insurance Report (Individual Accident Report):

Please see the [Accident Reporting section](#) for information on when to file an [Oregon Traffic Accident and Insurance Report Form](#).

Copies of Oregon Traffic Accident and Insurance Reports filed with DMV are not available. However, certain insurance, vehicle, and driver information contained in the report may be provided in letter-form to qualified requestors. A party involved in the accident, their personal representative, or a member of their family can qualify for such information. A person requesting information must provide:

1. Enough information for DMV to verify they qualify for the information;
2. The date of the accident;
3. A fee of \$12.50.

Personal Information Available Due to the Unsafe Operation of a Motor Vehicle:

A person who was injured or had property damaged by the unsafe operation of a motor vehicle may qualify to receive personal information by obtaining a copy of an Oregon Police Traffic Crash Report filed with DMV or from a copy of an individual DMV record. To qualify to receive personal information, a person must provide DMV with the following:

1. A copy of a Police Traffic Crash Report or a copy of a Police Incident Report that shows the requestor was injured or had property damaged by the unsafe operation of a motor vehicle. If the Police Traffic Crash Report is already on file with DMV, DMV will review the report to determine if the requestor qualifies for information.
2. The specific information being requested and enough information to locate the record (such as accident date and county the accident happened in, if requesting a copy of a Police Traffic Crash Report).
3. The correct fee for the records requested. (See the [DMV Record Fee List](#))

To request information for either of these two reasons, a qualified person can make a written request (including necessary information and fees listed above) to:

*DMV Headquarters
Attn: Record Services
1905 Lana Ave. NE
Salem, OR 97314*

For More Information:

Qualified persons can call the Accident Reporting Unit at (503) 945-5098 for more information regarding accident reports.

Can anyone call up and get information on my driving record?

Personal information in driving records is protected and only released to qualified entities under Oregon's Record Privacy Law (ORS 802.175-802.191). These are generally businesses such as law enforcement agencies, insurance companies, and attorneys. Personal information is name, address, telephone number and driver license, permit or identification number. Any customer can purchase a [sanitized record \(a record with no personal information\)](#) by making a request and paying the appropriate record fee. Access to confidential information such as your Social Security Number and DMV photograph is highly restricted. Social Security Numbers are only disclosed to qualified government agencies for purposes such as child support enforcement and law enforcement investigations. DMV photographs are only provided to law enforcement officials.

If I give you a plate number can you tell me who owns the vehicle?

Personal information in motor vehicle records is protected and only released to qualified entities under Oregon's Record Privacy Law ([ORS 802.175-802.191](#)). These are generally businesses such as law enforcement agencies, government agencies, insurance companies, and attorneys. Personal information

is name, address, telephone number and driver license, permit or identification number.

What do I do if I am a victim of Identity Theft?

Please refer to our [section on Identity Theft](#).

How do I submit a Public Records Request to DMV? There are many different ways to request records from DMV. If you want to request non-standard records such as statistical data, please completely fill out [DMV's Public Record Request](#) form and send it to the address on the form. If you want driver or vehicle records please use the [Order Your Own Records](#) form to order your own records or the [Request for Personal Information](#) form to order records other than your own.

Who can access my Personal Information?

Under Oregon law, only certain entities qualify to receive personal information from DMV records and these entities can only use the information for specific purposes outlined in Oregon's Record Privacy Law (ORS 802.175 – 802.191). If information is protected under one of these laws, it will not be released unless a requestor qualifies to receive the information.

Related Information

Additional information that may be relevant includes:

- [Information about DMV Records](#)
- [Available DMV Records & Fees](#)
- [DMV Records-related FAQs \(for Businesses\)](#)
- [Record & Information Request Forms](#)

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[Text Only](#) | [State Directories](#) | [Agencies A to Z](#) | [Site Map](#) | [About Oregon.gov](#) | [Oregon.gov](#)

[File Formats](#) | [Oregon Administrative Rules](#) | [Oregon Revised Statutes](#) | [Privacy Policy](#) | [Web Site Feedback](#)



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